

## **INTERIM EXECUTIVE BOARD (IEB) TERMS OF REFERENCE AND INFORMATION FOR THE HARBOUR SCHOOL – 2018**

### **Background and power to appoint an IEB**

Section 65 of the 2006 Act enables the Local Authority to apply to the Secretary of State for consent to constitute the governing body as an IEB in accordance with Schedule 6 to the 2006 Act. An IEB can be used to accelerate improvement in standards and attainment and provide challenge to the leadership of the school to secure rapid improvement or where there has been a serious breakdown of working relationships within the governing body of the School.

### **Timeframe**

It is expected that this IEB will remain in place no longer than December 2018.

### **Delegated Budget**

An IEB has a right to a delegated budget.

### **The role and duties of the IEB**

The IEB's main function is to secure a sound basis for future improvement in the school and this should include the promotion of high standards of educational achievement.

The IEB is the governing body of the school and any reference in the Education Acts to a governor or foundation governor has effect as a reference to an interim executive member. During the interim period, when the governing body is constituted as an IEB, the requirements concerning the governing bodies constitution set out in the School Governance (Constitution) (England) Regulations 2012 do not apply.

The IEB will take on the responsibilities of a normally constituted governing body, including the management of the budget, the curriculum, staffing, pay and performance management and the appointment of the Headteacher and Deputy Headteacher.

An IEB may recommend to a Local Authority, or recommend that the Secretary of State give a direction to a Local Authority, that a school should be closed. However, the IEB cannot itself publish proposals for closure. If, following the statutory consultation and other procedures, it is agreed that the school will be closed; the IEB should continue to hold office until the implementation date of the proposal.

The IEB may also seek an academy order from the Secretary of State which enables the school to convert to an academy.

### **Membership of the IEB**

As set out in Schedule 6 to the 2006 Act the number of interim executive members must not be less than two. Once the IEB has been established, further interim executive members can be appointed at any time.

An IEB should be a small, focused group appointed for the full period which it is expected to take to turn the school around. Members of an IEB should be chosen on a case by case basis, depending on the needs of the school and existing governors may be appointed to the IEB.

Members of an IEB are expected to bring a fresh outlook to the governance arrangements of the school, marking a clear break from the previous management of the school. Therefore, existing governors who are vacating office are not expected to be nominated as IEB members (although this is not prohibited by the law).

The IEB may arrange for the discharge of their functions to other people as they see fit (under paragraph 11(2) of Schedule 6 to 2006 Act). In this way the IEB could continue to benefit from the experience of existing governors and help engage future governors. The Local Authority is able to nominate one of the members of the IEB to act as Chair. Gordon Duff has agreed to be Chair of the IEB.

Interim executive members may be removed in limited circumstances. This can be for incapacity or misbehaviour or where their written notice of appointment provides for termination by the appropriate authority on notice.

The appropriate authority may be the Local Authority or the Secretary of State depending on who made the original appointment. The Local Authority will produce a written notice of appointment for each member of the IEB. Copies of this notice will also be sent to all other members of the IEB; the school's existing governing body; the Secretary of State; and, in the case of foundation or voluntary schools, the diocesan or other appropriate appointing authority.

### **The Harbour School Context**

The Harbour School is a community Special School in Portsmouth providing education for approximately 250 children and young people.

The Harbour School opened in September 2007 and provides specialist provision and outreach services for children and young people aged 5 to 16 with social, emotional and mental health (SEMH) needs, operating across five sites in the City (Cosham, Tipner, Fratton, Stamshaw and Milton). The number of sites will reduce from 5 to 4 from September 2017 following the refurbishment of The Vanguard Centre in Cosham and the relocating of provision at Milton and Fratton to the two sites in Cosham.

The school is currently rated as Good by Ofsted.

### **IEB Members for The Harbour School**

<b>Name</b>	<b>Post</b>	<b>Type of Governor</b>
Gordon Duff	Chair	IEB Member
Julia Katherine		IEB Member
Naomi Carter		IEB Member
Matt Ansell		IEB Member
Pat Janiec	Clerk to Governors	Clerk

*For clarity, no member of the Senior Leadership Team is a member of the IEB.*

## **Key priorities for the IEB**

1. To secure effective interim leadership from September 2016.
2. Work with the school's leadership team on assessing the needs of the school, specifically in the areas of standards, teaching and learning, outcomes, safeguarding and behaviour and safety.
3. Review and consider alternative delivery models for the services provided by the school.
4. Agree a financial recovery plan and measures to manage the financial deficit.
5. To ensure secure and effective leadership for the school, beyond interim arrangements.
6. To support the establishment of a shadow governing body in due course.

\*IEB objectives will be reviewed on a termly basis, to ensure that they are meeting the needs of the school and stakeholders.

## **Relationships with the Local Authority**

The contacts at the LA are Julia Katherine or Mike Stoneman.